

TOWN OF EATONVILLE
SOLICITATION FOR SERVICES
RFP #2018-03



Professional Service

Painting of Town Name on an Elevated Storage Tank

Town of Eatonville, Florida, an Equal Employment Opportunity (EEO) employer, does hereby announce that it is soliciting bids from all qualified vendors interested in providing services as described in the "Scope of Services" section of this Request for Proposals for Professional Services (RFP) document: **(Painting of Town's name on an Elevated Storage Tank)**. The successful proposers shall prove by their qualifications, experience, availability, approach, and plan for the work that they will best serve the overall needs of Town of Eatonville. The selection of the successful proposers shall be at the Town's discretion and shall be made in a prompt manner after the receipt and evaluation of all responses.

If you are interested in preparing a response to this RFP document, please complete all of the requirements set forth in this RFP document in the manner proscribed. Please be aware that under the competitive proposal process, the stipulations set forth herein are fully binding on you, the proposer, to the extent that you confirm acceptance by your signature on the Acceptance of Conditions page.

A. Introduction:

1. It is the intent of this Request for Proposals for Professional Services (RFP) to hire a vendor (hereinafter Contractor) to provide professional services to prepare and paint the Town's name "EATONVILLE" an existing 130 +/- foot high Elevated Storage Tank.

2. It is the intent and purpose of this solicitation to promote competition. It shall be the proposer's responsibility to advise the Project Coordinator at the address noted above, if any language, requirements, etc., or any combination thereof, inadvertently restricts or limits competition or if the requirements stated in this document limits it to a single source. Such notification must be submitted in writing and must be received by the Project Coordinator no later than ten (10) calendar days prior to the proposal closing date.

B. Description: This RFP is for the following project:

Painting of the Town's Name on an Elevated Storage Tank

Scope of Work:

The work to be performed shall include furnishing all labor, equipment, tools, material and use of equipment necessary for the surface preparation and painting of the Town's name "EATONVILLE" on the Northern Elevation and Southern Elevation exterior surfaces of the existing tower. A separate price is requested for the LED lighting to illuminate the Town's name "EATONVILLE". To also include one High Intensity Aircraft Warning Light. Surfaces are exposed to central Florida weathering. All products should have dry fall characteristics.

Quality Assurance:

TOWN OF EATONVILLE
SOLICITATION FOR SERVICES
RFP #2018-03



Professional Service

Painting of Town Name on an Elevated Storage Tank

Quality assurance procedures and practices shall be utilized to monitor all phases of surface preparation, application and inspection throughout the duration of the project. No coating shall be applied when: the surrounding air temperature or the temperature of the surface to be coated is below manufacturers printed instructions; surfaces are too wet or damp or in rain, fog or mist; the temperature is less than 5 degrees F above the dew point; the air temperature is expected to drop below recommended temperatures six (6) hours after application of coating. If the above conditions are prevalent, coating shall be delayed or postponed until conditions are favorable. The day's coating shall be completed in time to permit the film sufficient drying time prior to damage by atmospheric conditions.

Safety:

In accordance with the requirements of the OSHA Regulation for Construction, the Contractor shall provide and require the use of personal protective and lifesaving equipment for all persons working in or about the project. All pertinent local, state and federal safety regulations shall be adhered to rigidly. All safety precautions noted on the manufacturers Product Data Sheet and Material Safety Data Sheet (MSDS) shall be observed. MSDS and Product Data Sheets for all paint, solvents and chemicals used shall be available on the job site at all times.

Clean-up:

The Contractor is responsible for removing all sand and paint residue from the project. Upon completion of job, all debris, cans, rags, etc. shall be removed from the site by the Contractor. Damage, if any, to buildings, fences, grounds and roads shall be repaired and returned to their original condition.

Section 2 Critical Data

A. Requesting the Solicitation Document: To receive this RFP document, contact the Town of Eatonville at 407-623-8900.

B. Questions: Questions regarding this RFP document must be received through written inquiries, directed to the designated Representative, no later than ten (10) business days prior to the opening date of this RFP document. Questions may be e-mailed or faxed to the appropriate Representative. Any interpretations, clarifications, or changes will be made in the form of written addenda issued by the Representative. Oral answers will not be authoritative. It remains the sole responsibility of the proposer to contact the Project Coordinator prior to submitting a proposal to ascertain if any addenda have been issued, to obtain all such addenda, and to return executed addenda with each proposal.

C. Submittal of Proposals: Bid Copies: Bidders are asked to submit two (2) copies of the bid response (one (1) bound original and one (1) electronic copy). The electronic copy

**TOWN OF EATONVILLE
SOLICITATION FOR SERVICES
RFP #2018-03**



Professional Service

Painting of Town Name on an Elevated Storage Tank

can be included on a CD-ROM or memory stick containing the entire proposal formatted to be read with Microsoft® software products or Adobe® PDF software.

D. Delivery of Proposals: Proposals shall be mailed or hand-delivered to:

Proposal Due Date: February 16, 2018

Town of Eatonville
Town Clerk's Office (RFP#18-03)
Attn: J. Benderson
307 E Kennedy Blvd
Eatonville, Florida 32751

E. Public Opening of Proposals: Proposals will be publicly opened in the Town Commission Chambers on the above appointed date and time or as close to the appointed date and time as possible. Proposals received after the above date and time will not be accepted or considered, and will be returned to the proposer unopened. No exceptions will be made.

F. All expressions of interest shall be subject to all applicable laws, ordinances, and rules.

G. Under chapter 119, Florida Statutes, all responses to this solicitation shall be considered public record subject to distribution pursuant to the request for records by any interested party.

TOWN OF EATONVILLE
SOLICITATION FOR SERVICES
RFP #2018-03

Professional Service

Painting of Town Name on an Elevated Storage Tank



REQUEST FOR QUOTATION

Town of Eatonville
" An Equal Opportunity Employer"

RFP-2018-03

For additional information and clarification contact:

Department Name: CRA

Please return quote to:
Town of Eatonville
Purchasing

Contact Person: James Benderson

Telephone #: 407-623-8900 Office

407-960-1361 Direct

DATE ISSUED: January 25, 2018 (DUE FEB 16, 2017)

Please quote on the following items:

Item	Quantity	Description	Unit Cost	Total Cost
1	1	The work to be performed shall include furnishing all labor, equipment, tools, material and use of equipment necessary for the surface preparation and painting of the Town's name "EATONVILLE" on the Northern Elevation and Southern Elevation exterior surfaces of the existing tower. A separate price is requested for the LED lighting to illuminate the Town's name "EATONVILLE". Surfaces are exposed to central Florida weathering. All products should have dry fall characteristics.	\$	\$
	1	Painting of Name on Northern Elevation		
	1	Painting of Name on Southern Elevation		
	1	LED Lighting to Illuminate "Eatonville"		
	1	LED Lighting to Illuminate "Eatonville"		
	1	High intensity Red LED light (Aircraft Warning Light)		

Prices must be valid for 120 days.

Contact Person: _____

**TOWN OF EATONVILLE
SOLICITATION FOR SERVICES
RFP #2018-03**

Professional Service

Painting of Town Name on an Elevated Storage Tank



Proposal must be received NO LATER THAN 2:00 P.M. on February 16, 2018

To: Purchasing, by FAX TO 407-623-8919

Email: info@eatonvillecra.org

SIGNATURE: _____

DATE: _____

**COMPANY NAME: _____

ADDRESS: _____

Town/STATE _____

PHONE: _____

FAX: _____

EMAIL: _____

****PAYMENT WILL BE RENDERED TO THE NAME AND ID APPEARING ON THE W-9.**